

**Audit and Standards Committee
Work Programme 2016/17**

| Item | Lead Officer | Date of next report |
|--|-----------------|---------------------|
| Complaints Handling in the new Contact Us System | Karen Smith | March 2017 |
| Self-Assessment Report (Early Closedown) | Virginia Rennie | March 2017 |
| External Audit Plan (inc Audit Fee Letter) | Virginia Rennie | March 2017 |
| Self-Assessment | Jane Pollard | March 2017 |
| Internal Audit Progress Report (EXEMPT) | Garry Rollason | June 2017 |
| Annual Governance Statement 2016/17 | Garry Rollason | June 2017 |
| Internal Audit Annual Report 2016/17 | Garry Rollason | June 2017 |
| Internal Audit Plan 2017/18 | Garry Rollason | June 2017 |
| External Audit Plan | Virginia Rennie | June 2017 |
| Audit Fee Report | Virginia Rennie | June 2017 |
| Whistleblowing Policy Review | Jane Pollard | June 2017 |
| Internal Audit Progress Report (EXEMPT) | Garry Rollason | September 2017 |
| Annual Governance Statement 2016/17 | Garry Rollason | September 2017 |